

Family Media Manager

Version 3.7 • User Guide

Preserve & Share Your Memories — Privately

What is Family Media Manager?

Family Media Manager (FMM) is a self-hosted web application that lets your whole family upload, organise, and enjoy photos, videos, and documents — all on your own computer or server. There are no monthly fees, no adverts, and no corporation ever reads your family memories. Everything stays on hardware you own.

FMM runs on Windows (via the included XAMPP installer) and Linux. Once installed, any family member can reach it through an ordinary web browser on their phone, tablet, or laptop — no apps to install.

Key Features

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| ■ ■ Photo & Video Galleries | Create public or family-only galleries. Upload JPG, PNG, MP4, MOV and more. Thumbnails are generated automatically. |
| ■ Posts & Announcements | Write family news, blog posts, or share documents. Each post can include a cover image and a downloadable file attachment. |
| ■ Three-Tier Visibility | Every gallery and post carries a visibility flag: <i>Public</i> (anyone on the internet), <i>Family</i> (logged-in members only), or <i>Private</i> (admin eyes only). |
| ■ User Accounts | Admins create accounts for family members. Each person has their own upload area and profile picture. |
| ■ Approval Queue | Uploaded media enters an admin approval queue before going live, keeping the galleries tidy and free of accidental uploads. |

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| <ul style="list-style-type: none"> ■ Flexible Homepage Layouts | Choose between Tabs, Two Sections, or Mixed layout from the Admin dashboard — no code editing required. |
| <ul style="list-style-type: none"> ■ Document Sharing | Attach PDFs, Word documents, or any file to a post. Family members can download them directly from the homepage. |
| <ul style="list-style-type: none"> ■ Admin Dashboard | Site settings, user management, storage stats, and system tools — all in one place. |

Homepage Layout Modes

The homepage is the first thing family members see after logging in. You can switch between three layouts from **Admin > Dashboard > Homepage Layout**.

| Tabs | Two Sections | Mixed |
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| Galleries and Posts appear as separate tabs. Clean and simple — recommended for most families. | Galleries fill the top half of the page; Posts appear below. Great when you have lots of both. | A combined feed shows galleries and posts together in chronological order. |

What Can a Family Member Do?

After an admin creates their account and they log in, a family member can:

- ✓ Browse all galleries and posts they have permission to see
- ✓ Upload photos and videos to their personal gallery
- ✓ View and download shared documents attached to posts
- ✓ Update their display name and profile picture
- ✓ Watch videos directly in the browser without downloading
- ✓ Share a public gallery link with anyone — even people without an account